

MINUTES :

The meeting commenced at 12.30 PM, Dr. D. Gopinathan, Principal chaired the meeting. Action taken report was passed by the committee.

A short review on the activities of IQAC & college as a whole was briefed by the convener of IQAC, as follows:

- ⇒ IQAC reviewed & guided the departments to incorporate quality enhancement parameters in their action plan 2015-16.
- ⇒ In association with building committee & WCU, IQAC monitored the correspondence with UAC for construction of girls' toilet & completed.

construction of five toilets using UGC-BDA Scheme (XII).

⇒ IQAC in association with research forum, scheduled the national seminars for 2015-16, and monitored the conduct of five national seminars.

⇒ Directed UGC cell to guide faculty to apply for minor research projects & submitted the proposals before 31/07/2015

⇒ In association with FIST Committee, IQAC reviewed the proposals & data presented before advisory committee of DST, & the college could avail a sum of RS. 50 Lakh which is expected to be released by May 2016.

⇒ IQAC reviewed the present number of guides for research at institutional level & directed eligible faculty to apply for guideship. One faculty applied for the same.

⇒ The cell & the research forum guided various faculty to publish research papers & successfully published five papers from among the faculty in the ISSN journal of the college.

Dr. S. Nandakumar, IQAC co-ordinator requested all HODs to submit the annual report of departments on or before 18th March, 2016.

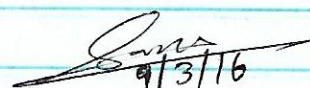
The cell formulated the feedback form for taking feedback from students at the end of the year. Three categories of feedback viz. Teacher evaluation, Course evaluation, Institution evaluation were distributed to all HODs, and requested to distribute among students and analyse the same.


Sri. P. Harikrishna, HOD of English discussed on the necessity of Wi-fi in the campus. Principal replied that the same will be done utilizing FIST fund initially in the Science departments & later will be extended to other departments.

Smt. Lakshmi N. (HOD, Economics), Smt. V. Remadevi (HOD, Botany) & Dr. Girijadevi B. (HOD-in-charge, Malayalam) suggested the improvement of student facilities & classroom facilities in the forthcoming academic session.

IQAC Co-ordinator assured all HODs that an initiative will be taken in the forthcoming year to be a mediator between departments and PTA for improving classroom facilities.

IQAC also suggested HODs to nominate one faculty from each department to co-ordinate the quality assurance activities & documentations and submit the list to the cell in one week.


9/3/16
Dr. S. Nandakumar
IQAC - Co-ordinator


Dr. D. Gopimohan
Principal